



Northern Virginia Country-Western Dance Association **NEWSLETTER**

CELEBRATING TWENTY FIVE YEARS OF TWO-STEPPING
25th
Anniversary
1986  2011

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Official Publication

January/February 2011

President's Report

by Charlie Pierce

Happy New Year! What are your resolutions for this year? I plan to dance more and eat less. I hope you will join me in dancing more and bringing friends and family to our dances.

As we begin this New Year, I would like to thank all of the DJs and the dance instructors who keep us on our feet and teach us new dances or review technique. Thank you to the members of the Board of Directors who meet once every other month to make plans for the dances. Thank you to the many volunteers who help set up for the dance and put it all back after the dance and volunteers who bring food to the dances. I especially thank every one of you who attend Association dances. I hope that you will continue to come to the dances.

Marine Corporals James Wright and Chris Fernandez attended the December 4 dance to represent Toys for Tots and to pick up the gifts and cash/check contributions. I hope that you had as much fun picking out toys as I did. It feels so good to know that children whose families struggle financially will have toys this year. Did you know that many children think that they don't get presents because they are not as "good" as the other children who do? What a relief it must be for parents to have an opportunity to give gifts to their children. Thank you so much for your exceptional support this year.

The dance on December 4th was also Bill Cole's last time as our DJ. He made that announcement at the dance, which caught all of us by surprise. He was a member of the Association from the very beginning. When you look at the logo on the newsletter and on the banner, think of Bill because he designed it.

—continued on page 7

Membership Update

by Marty Johnson

Welcome to 2011! How time flies! It seems like just yesterday that I was writing about the 2009 year-end membership figures and what my hope was for 2010. Unfortunately, we didn't make my goal of 200 members, and we ended 2010 with a very disappointing total membership of 165. That is 13 fewer members than we had on December 31, 2009. Surely we can do better than that in 2011. Those of us who attend the dances know how much fun they are, and we need to find new ways to get the word out to new potential members. I would love to hear your ideas and suggestions, so please talk to me at a dance or send me an email at membership@nvcwda.org.

As you may know, I will be stepping down as Membership Director at the end of May. So while you are thinking about new ways to bring in attendees and members, please also consider taking over as Membership Director. The time commitment is not that great, but it is an essential Board position that must be filled. Please read the Nominating Committee Update by my wife, Karen, in this issue for further details on the position.

Nominating Committee Update

by Karen Johnson

As I am sure you have heard by now, several of the Board members will be stepping down at the end of the current term in May 2011. Some of these Board positions are absolutely essential for the operation of the Association. Please take a minute to review the following summaries of duties required for each position and seriously consider stepping forward. We need your help!

President – The President is responsible

for ensuring that the Association is run in accordance with the terms of the NVCWDA Constitution and Bylaws and coordinates with Association Directors to ensure that they perform the duties of their offices. The President is also responsible for scheduling and running a minimum of six Board meetings during the fiscal year, as well as scheduling regular dances and other special event dances and dance-related activities during the year. The President is responsible for reviewing and signing correspondence, checks, and contracts for the Association. The President attends and oversees the Association dances and related events and provides for adequate coverage if he or she is not available to attend.

Dance Director – The Dance Director is responsible for developing the DJ schedule for dances during the calendar year, as well as creating the volunteer dance instructor schedules. The DJ schedule only has to be completed once during the year (normally in December) and only needs to be updated if the scheduled DJ has an unforeseen conflict. In that case, the DJ is responsible for finding his/her own replacement and notifying the Dance Director of the changes. The dance instruction schedule

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2010-2011 NVCWDA Board of Directors

OFFICERS

President	Charlie Pierce 703/339-8437
Vice President	Bo Marlin 703/765-4258
Secretary	Pat McMurray 703/444-3644
Treasurer	Donna Dennis 703/264-7891

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Dance	Bo Marlin 703/765-4258
Communications	Eric Vondra 703/444-3678
Membership	Marty Johnson 703/323-8623
Planning	Susan Scott 703/585-3307
Special Events	Dan Pierce 703/339-8437
At Large	Open
Steppers	Luella Montgomery 703/971-2931
Past President	Gary Campbell 703/858-0701

The NVCWDA is a non-profit organization dedicated to teaching and promoting CW dancing for the enjoyment of our members and friends.

The *NVCWDA Newsletter* is published bimonthly by the Northern Virginia Country-Western Dance Association, Inc.; P.O. Box 384; Merrifield, VA 22116-0384. Initial memberships and annual renewals are \$18 per year, or \$30 for two years payable to NVCWDA at the address below. Advertising deadline is the 10th of the preceding month. Advertising rates: camera ready full page display ads, \$160; 1/2 page, \$80; 1/4 page, \$40; business-card ads, \$20. Email prepaidadvertising@nvcwda.org (high resolution pdf if available) to communications@nvcwda.org. Mail check to NVCWDA, P.O. Box 384, Merrifield, VA 22116-0384.

POSTMASTER: Send address changes to NVCWDA Membership Director, P.O. Box 384, Merrifield, VA 22116-0384

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Communications Report

by Eric Vondra

Happy New Year to everyone. I hope your holidays were great. We have another year of great dancing opportunities lined up. Remember that we are looking for new people to teach some dances, join the Steppers, and to fill some of the Association's Board positions.

We've evolved to the point where are dances are now held at a couple of different locations, as our primary at the Unitarian church is not always available, and there are a few larger events for which we need a larger hall. So it's very important to check the newsletter, the web site, or call the hotline to make sure you're heading out to the right venue.

December was awfully cold for Virginia, so maybe we'll get a break with an early spring, or even a milder winter. Our new home has a wood-burning fireplace, and I've been trying to figure out how to keep it supplied with firewood in the urban environment. I can't see paying \$5 for a little bundle of wood in the grocery store, but I'm not eager to buy a chainsaw and go tearing through the woods with it either. We picked up some split wood from a dealer, but I'd rather be a bit more self-sufficient. So looking on the Internet, I started getting interested in the old logging hand saws, and picked up a couple on eBay. I'm learning about the old tools they used to use for filing and sharpening them, and it's actually pretty interesting. I've always liked history and "old stuff" in general, and it's interesting

to see how people used to do things we now have gas and electric powered tools and gadgets to accomplish. I felt the same way when I bought a push reel mower instead of a gas one. To me it's much more enjoyable to work with people-powered tools, not to mention a whole lot quieter. It's also good exercise, though some things are surprisingly easier with good hand tools than most people think.

I hope those of you who have been attending the lessons at the beginning of our dances have been checking out the videos I've been taking and Kerie has been putting on our web site. You can find a link from the home page on the right column under "Notices." We're building up a pretty good archive that should help refresh the memories of those who just need a little reminder and help out those who are total beginners.

Olga has been looking for dancing shoes for a while, and we have talked to various people about what they use. I think it would really be helpful for a lot of people if we could do something like a review of what dancing shoes or boots people use, where they got them, and what they like. If you have any comments along those lines, or anything that might pertain to dancing, please forward them to me at communications@nvcwda.org and I'll see about getting something into the next newsletter.

Until next time, as comedian Joey Adams said, "May all your troubles last as long as your New Year's resolutions."

Planning Director's Report

by Susan Scott

As we move into the New Year, we continue to explore new places to hold our dances that meet our budget and space requirements. Recent feedback to board members is conflicting. Some feel that the Accotink Unitarian Universalist Church is too small and not centrally located, making it inconvenient to some members. Others feel that the location is great, and the ambiance is much better than the school cafeteria environment of Luther Jackson Middle School. It is certainly a challenge to find a place that meets our criteria: adequate space (a minimum of 3,000 square feet), a good dance floor surface, availability on Saturday nights,

and a low enough price (around \$300).

As of this writing, I am waiting for feedback from Poe Middle School in Annandale and Luther Jackson Middle School in Merrifield for dates we are not booked at AUUC. Board members are also assisting me with looking at Herndon and Reston dance sites.

Please refer to our web site for locations of our upcoming dances. Feel free to call our hotline at (703) 860-4941 for suggestions of possible venues.

**Election Dance
and General
Membership Meeting
May 7th**

A Note from the Dance Director

by Bo Marlin

While it may be hard to believe, another year has come and gone! Where does the time go? Ann and I hope everyone had a blessed and joyous Christmas season and a wonderful New Year's celebration. As usual, we had another great New Year's Eve dance at the Fort Myer Community Center—if you missed it, you missed another fabulous event. Thanks to all of you who attended and contributed to the wonderful selection of dishes and desserts that we all thoroughly enjoyed throughout the evening and into the New Year. As usual, we brought in the New Year right with great music (thanks Bernie and Lydia), lots of dancing, and of course, great friends. You just can't get much better than that. We'll be staying with our tradition of having our New Year's Eve celebrations at the Fort Myer Community Center, so mark your calendars and plan on joining us next year for what's sure to be another fantastic New Year's Eve gala.

As we begin another year of Association dance events, I'd like to thank all our DJs and volunteer dance instructors for the great job they all did for us last year. As we often say (because it's true), we couldn't hold our dances without them. So be sure to thank them all when you get the opportunity.

Along those lines, we'll be welcoming back BJ Brown, Kat Fanelli, Kevin Handy, and Bernie and Lydia Vitale as our DJs for this year. We know they can all make more money at other dance venues around town, so we really appreciate the sacrifices they all make to be with us and keep country-western dancing "alive."

Unfortunately, Bill Cole has elected to retire from the DJ business and, therefore, won't be with us again this year. Bill was one of the original members of the NVCWDA since its creation in 1986 and has been a major supporter of our Association ever since. Besides being a regular DJ at our dances for as long as I can remember, Bill also instructed, hosted dance weekends at Ocean City, and was a past President of the Southern Maryland Dance Association. Perhaps best known for his rather large and cumbersome

"DJ wagon" and slogan, "If it isn't country, it isn't music," we'll miss his unique blend of current and "retro" country-western music, trivia questions, and ineffable wit. "Happy trails," Bill, and thanks for everything you've done for over two decades for the NVCWDA and country-western dance in the greater Northern Virginia and Southern Maryland areas. You certainly deserve your retirement, but will just as certainly be missed.

Finally, after months of asking for volunteers to be new instructors, I'm thrilled to announce that our own Karen Johnson will begin teaching some line dances for us beginning in January. Karen (and hubby Marty) have been dancing with us for several years now, and Karen is beginning to "spread her wings" a bit more with a foray into dance instruction. We look forward to having Karen join our dance instructor lineup—and know she'll do great. If you've been secretly toying with the idea of getting into some dance instruction, please don't hesitate to see me. We can always use a few more instructors (and especially couples dance instructors).

Thanks to all of you for making 2010 a great year for the Association. With your continued support, I'm confident 2011 will be even better. As always, see you on the dance floor!



NVCWDA



Inclement Weather Policy

Dances are cancelled whenever Saturday activities in the Fairfax County Public Schools are cancelled. The news media will announce any school closing. If we find out early enough, we will put the information on our website and hotline. You can also check for emergency announcements on the Fairfax County Public Schools website at: <http://www.fcps.edu/news/emerg.htm> or call 800-839-FCPS (3277).

NVCWDA 2011 DANCE SCHEDULE

Free dance lessons 7:30 p.m. – 8:30 p.m. • Open dancing 8:30 p.m. – 11:00 p.m.

Date	Event	Location	DJ	Lesson at 7:30		Lesson at 8:00	
				Instructor(s)	Dance	Instructor(s)	Dance
Jan. 15		Accotink UU Church	Handy	Johnson	TBD Line Dance	Marlins	The Shadow Couples Specialty Dance
Feb. 5		Jackson Middle Sch	Fanelli	Scott	Hillbilly Bone Line Dance	Inmans	Advanced Beginner's West Coast Swing
Feb. 19	Valentine's Day Dance	Accotink UU Church	Handy	O'Connors	Full Hour - Advanced Beginner Waltz Moves		

Admission: Members: \$10 / Non-members: \$12

Children under 18, with paying adult: \$5. PSDC Members: \$10.

*Regular admission rates listed above do not apply to special events dances.

Monitor hotline and web site for advance notice on March dances and last minute changes.

Dance Schedule


January 2011



NVCWDA Dances Free Dance Lessons

7:30 - 8:30 p.m. Lessons
Open dancing 8:30 - 11:00 p.m.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Lessons by Eileen Scott: Monday night line dance classes resume January 10th at Springfield American Legion Post 176, Amhearst Avenue, Springfield, VA. No classes on holidays. Pay as you go; no preregistration required. Contact Eileen for more information: escott5678@verizon.net . Fairfax County classes will begin on Tuesday, Jan. 18, 2011 at 7:30 p.m. at Lane Elementary School on Beulah Road. Registration through the Fairfax County Park Authority (Parktakes) is required.						 1
2 Reston Dance (Reston Comm. Center)	3	4	5 Dawn & Dean Cherry Hill	6 Gail Smith Nokesville	7	8 Swingin' Country at the Dance Factory Colvin Run Dance Ed and Gail
9 Stafford American Legion	10	11	12 Dawn & Dean Cherry Hill	13 Gail Smith Nokesville	14 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	15 NVCWDA Accotink UU Church
16	17 Martin Luther King, Jr. Birthday (Observed)	18	19 Dawn & Dean Cherry Hill	20 Gail Smith Nokesville	21 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	22
23 Stafford American Legion	24	25	26 Dawn & Dean Cherry Hill	27 Gail Smith Nokesville	28 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	29
30	31					

February 2011

Gail Smith has a Nokesville dance on Thursdays.
Email: rgsmith@wildblue.net for information.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Schedule changes can occur. Please contact dance organizers directly to confirm events.		1	2 Dawn & Dean Cherry Hill	3 Gail Smith Nokesville	4 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	5 NVCWDA Luther Jackson Middle School
6 Reston Dance (Reston Comm. Center)	7	8	9 Dawn & Dean Cherry Hill	10 Newsletter Deadline Gail Smith Nokesville	11 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	12 Swingin' Country at the Dance Factory Colvin Run Dance Ed and Gail
13 Stafford American Legion	14 Valentine's Day	15	16 Dawn & Dean Cherry Hill	17 Gail Smith Nokesville	18 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	19 NVCWDA Accotink UU Church Valentine's Dance
20	21 Presidents' Day	22	23 Dawn & Dean Cherry Hill	24 Gail Smith Nokesville	25 PSDC Vienna Am. Legion Jim and Peggy Dale and Anita	26
27 Stafford American Legion	28	Newsletter Deadline: 10th of February for articles, reports, ads and news items E-mail to: communications@nvcwda.org Send Microsoft Word or Text Files. Ads may also be sent as press-ready pdf files (if able, make them high resolution with fonts embedded) Send photos separately as tif, eps, jpeg, or bitmap files (high resolution)				

For more information on dances
see contact information listed
with directions (How Do I Get
There) on page six.

PSDC Fridays = Country/Swing Mix
Vienna American Legion
(w/Beginner & Int. Lessons)
<http://www.jimandpeggy.com>

Line Dance Lessons in Sterling, VA
Mondays - 7:00-9:00 p.m., Fridays - 7:00-8:00 p.m.
Bernie & Lydia Vitale
dancenl@comcast.net or call 703-430-2398

March 25-27, 2011

Baltimore, Maryland



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a UCWDC Worlds Qualifying Event

HAPPY BIRTHDAY!

January Birthdays

01/01 William Garrison
01/04 Ruth Swart
01/05 Deborah Barclay
01/05 Dave Shrader
01/10 Teri Henry
01/11 Eric Moomey
01/16 Susan Scott
01/16 Ann West
01/17 Cathy Kennedy
01/18 Anne Rush
01/19 Ann Marlin

01/21 Patricia Kelley
01/27 William Wong
01/28 Karen Stang
01/30 Pat McNees

February Birthdays

02/06 James Birnbaum
02/08 James Raney
02/17 Diana Davis
02/18 Robert H Smith
02/24 Peter Trelogan
02/27 Bill Marklandt

Welcome New Members!

Karen Berger
Laura Burry
Susan Burry
Becky Woodbridge
Jim Woodbridge

Special Events

by Dan Pierce

As I am writing this article and looking back on the past year, I believe that most of you will agree that the Association had a pretty good year. Many changes have been made and much has been accomplished.

Thanks to you, the members, our Benefit Dance for Fisher House was a great success, as were our efforts on behalf of Toys for Tots. The young Marines who joined us for that dance asked me to thank all of you on behalf of the Marine Corps and Toys for Tots—you did a great job!

We have a few special dances coming up in the next few months. The annual Valentine's Dance will be on February 19. You do not have to have a special someone to join us, but if you do have a special someone be sure to bring him or her for this one. I am sure that our DJ will be happy to play your romantic requests on this special night. NVCWDA's annual St. Patrick's Day dance will be on March 19. For those of you who are Irish or maybe just wish you were, the wearin' of the green is optional. You are invited to bring your favorite Irish goody, remembering, however, that the Association's no alcohol rule will still be in effect (I know, not PC but necessary).

I would like to take this opportunity to remind you that the board is still looking for volunteers for the Nominating Committee. The Nominating Committee is a great way for you to get to know other members of the Association and also to get more involved. If you are interested or know someone who may be interested, please contact a Board member (we are the ones wearing the name tags). If you know anyone who may be interested in a Board position please let us know. There are several Board members who will be stepping down this year, and for every one who steps down, another member needs to step up.

Again I wish to thank each and every one of you for helping us to make this past year a great one. Remember, this is your Association and the Board could not accomplish what it does without your help and cooperation.

HOW DO I GET THERE?

Accotink Unitarian Universalist Church, From the Fairfax County Parkway (SR 7100): Take westbound Burke Lake Road (SR654) 0.2 miles to the first left turn onto Lakehaven Lane. The church is located at the intersection of Lakehaven Lane and Lakehaven Court.

From the Beltway and Annandale: Take westbound Braddock Road to Burke Lake Road (SR 645) which bears to the left. Follow Burke Lake Road to the Fairfax County Parkway (SR 7100). Cross the Parkway. Go 0.2 miles and take the first left onto Lakehaven Lane. The church is located at the intersection of Lakehaven Lane and Lakehaven Court.

Cherry Hill, From the Capital Beltway, take Exit 25 (US Route 1 South). Take first right onto Cherry Hill Road and go 1 mile to Cherry Hill Park and Camp Grounds. Entrance on the left. Follow entrance road to back of the park, make a right turn at the 3rd STOP sign. Center is on left just past swimming pool. Parking is free. <http://www.dance-info.com/>

Colvin Run Community Center, is located at 10201 Colvin Run Road, Great Falls, VA 22066 (10 minutes west of Tysons Corner off Rte. 7). Contact Ed at edcottrell@macp.org or (703) 435-5620 or Gail at gailcrum3@aol.com or (703) 450-6539.

Dance Factory, 954 Monroe St, Arlington, VA. From 495, I-66 East, take N. Fairfax Dr. Exit, left on Monroe, the studio is on the corner across from Virginia Square Metro. <http://www.dancefactory.com/saturdays.html>. 703/528-9770.

Luther Jackson Middle School, 3020 Gallows Rd., Falls Church, VA. From the Capital Beltway: Take exit 50A-B to US-50W/Arlington Blvd toward Fairfax. Merge onto Gallows Rd/VA-650 N. Turn left on Gatehouse Rd then right into school. Park in back lot near buses/tennis courts.

Nokesville Firehall, Rt. 28 South to left on Fitzwater. Left on Marsteller. Firehall on left. For info email: rgsmith@wildblue.net

Reston Community Center, From W. on Dulles Toll Rd, take Reston Parkway Exit, turn left on Reston Parkway, go to 2nd traffic signal and turn left on Sunrise Valley Drive, go to 1st traffic light and turn right on Colts Neck Road, go 1/4 mile and turn left into Hunters Woods Shopping Center. Community Center is in courtyard behind shopping center. 703-476-4500.

Stafford American Legion, 1204 American Legion Rd (County Rd 628), Stafford, VA. From I-95 south, take exit 143A for VA-610 E. Merge onto Garrisonville Rd/VA 610. Turn right at US 1. Go about 5.3 miles. Turn right at American Legion Rd. Go .3 mi.

Vienna American Legion, 330 Center St. N., Vienna, VA. Upstairs Ballroom. From DC: Take 66 to exit 62, Nutley St. Drive North to Rte. 123. Turn right, drive 3/4 mile to Center St. N. (at Starbuck's). Turn left onto Center St., cross Church St. and AyrHill Ave. Turn left into the American Legion just past the hidden entrance sign. Continue around building to right to upper parking lot. For more info and alternate directions: Go to <http://www.jimandpeggy.com>. Click on link for PSDC.

Steppers Report

by Luella Montgomery

The Country Steppers performed for very deserving audiences at the VA Medical Center and the Armed Forces Retirement Home in Washington, DC. It is always a pleasure to say "Thank you" to all the veterans for the sacrifices they have made for our country. Unfortunately, the Steppers did not perform at the National Christmas Tree on the Ellipse this season due to new management and a different system of selecting performers. It is always encouraging to see familiar faces in the audience. We are your dance team; so thanks to all who have come out over the years to see the Steppers perform. All the Steppers are looking forward to a new year of many fun-filled, interesting and entertaining performances.

If you have enjoyed the holidays to excess and need to work off those few extra pounds, dancing with the team is good exercise and fun at the same time. The Country Steppers are always looking to welcome new members with a basic knowledge of Two-step, Waltz, Swing and Cha Cha, singles or couples. Come out and join us. Anyone wishing to join the team should contact any member of the Country Steppers, call the NVCWDA Hotline (703) 860-4941, or E-mail steppers@nvcwda.com.

Upcoming Stepper Performances

Sat. Jan. 15, NBC 4 Health Expo, DC Convention Center, time TBD

President's Report

—continued from page 1

Beginning in January, we will no longer be holding dances on the 5th Saturday of the month. The only dance in January will be on the 15th. The Valentine's Dance will be on the 19th of February.

The weather could turn nasty any time during the winter so make sure that you understand the Inclement Weather Policy (see p. 3), which basically states that no matter where we are scheduled to dance, if Fairfax County Public Schools are closed, then our dance is cancelled. If the dance is cancelled, the web site (www.nvcwda.org) and the hotline (703-860-4941) will have that information for you. If you allow us to send you email, you will get an Emergency Broadcast. To determine whether schools are closed, check radio and TV stations.

Election of Officers for 2011-2012 will take place at the Election Dance on May 7. We will need a new President because I will retire from this position during the Installation Dance on June 4. If you enjoy the Association dances, please consider stepping up to fill the positions of retiring board members. We need members to fill the shoes of Bo Marlin as Dance Director, Marty Johnson as Membership Director, and Dan Pierce as Special Events Director. It takes a complete Board of Directors to plan, set-up, and finish a dance. We have not had a Director At-Large this year and I have really missed that Director. You may volunteer for that position now. Karen Johnson, the Nominations Committee Chairperson, will answer questions and accept volunteers and nominations.

Keep Dancin'!

—Charlie



MEMBERSHIP APPLICATION/RENEWAL/CHANGE FORM

Northern Virginia Country-Western Dance Association

P.O. Box 384

Merrifield, VA 22116-0384

01/2008

Individual Members ONLY

Name _____ NEW ADDRESS _____

Check here ☐

Address _____ Apt. _____

City _____ State _____ Zip _____

Birthday: Month _____ Day _____ (Must be 18 years of age)

Phone: 1st _____ 2nd _____

Email _____

Your email address will only be used for emergency broadcasts of event changes.

Membership Category

New _____ 1 year - \$18.00

_____ 2 year - \$30.00

Renewal _____ 1 year - \$18.00

_____ 2 year - \$30.00

Membership # _____

Make check payable to NVCWDA

Cash ☐ Check # _____

Please check your preferences on the following questions:

Do you want to have your name and phone number published in the Membership Directory? Yes ___ No ___

Would you be willing to help with some of the activities during the year? Yes ___ No ___

Do you want to receive a NVCWDA Newsletter? Yes ___ No ___

Would you like your birthday listed in the Newsletter on your birthday month? Yes ___ No ___

★ New members are entitled to one free admission to a regular dance.

Today's date _____

is built every two months and the Dance Director is responsible for ensuring the completed dance instruction schedule is submitted to the Communications Director for publication in the newsletter and to the Association Webmaster and Hotline Manager for their information/reference. Finally, the Dance Director is responsible for sending out “courtesy” reminders to the DJ and dance instructors a few days prior to their scheduled dance.

Membership Director – The Membership Director is responsible for maintaining the membership database using Microsoft Access 2003 software. (It is possible that the database could be converted to a Microsoft Excel file.) New member and renewal applications are received from the Treasurer and need to be entered into the database. There is no handling of cash involved. New member and renewal acknowledgement letters are sent out, along with reminders of expiring and expired memberships. Every other month, the Membership Director generates mailing labels using the Microsoft Word mail merge feature to be attached to the newsletters and emails them to the Communications Director, along with a list of new members and members having birthdays to be published in the newsletter. The Membership Director also maintains information on members willing to volunteer for Association events and a Gmail account with member email addresses to send emergency email alerts regarding dance changes and cancellations.

Special Events Director – The Special Events Director is responsible for coordinating with the Membership Director in

finding volunteers to provide decorations and refreshments for special event dances during the year. These decorations and refreshments are in addition to the regular refreshments and decorations provided by the Director At-Large. There are several special event dances as follows during the year: Anniversary Dance, Benefit Dance, Halloween Dance, Toys for Tots Dance, Christmas Dance, and New Year’s Eve Dance.

Director At-Large – The Director At-Large is responsible for coordinating refreshments at the regular Association dances. This includes making sure that there are drinks, basic snack items, and the necessary paper products at each dance. The Director can either bring and setup all required items or coordinate with other members who are willing to bring food and drink items and monitor refreshments during the dance.

All Board members are expected to attend the six Board meetings per year, which are held every other month and last about an hour and a half. Board members, except for the Director At-Large who is busy monitoring refreshments, are also expected to do door duty at the dances on a rotation basis. The By-Laws require that one Board member must be at the ticket table at each dance, and two Board members must be available for counting money.

Further information regarding these anticipated Board vacancies will be available at upcoming dances. You may also email me at membership@nvcwda.org with any comments or suggestions or speak to me at one of the dances. Your involvement in any capacity would be greatly appreciated.



NORTHERN VIRGINIA COUNTRY-WESTERN DANCE ASSOCIATION

PO BOX 384

MERRIFIELD, VA 22116-0384

Address Service Requested

NVCWDA HOTLINE

703-860-4941

NVCWDA WEBSITE ADDRESS

www.nvcwda.org

NVCWDA EMAIL ADDRESS

info@nvcwda.org